

2311 HOMESTEAD ROAD CHAPEL HILL, NC 27516
(919)672-6961 - MLOPEZ@ESTAMADE.COM

DAILY SITE REPORT

PROJECT NAME:

ADDRESS: _____

OWNER / CLIENT:

JOB NUMBER:

DATE: _____

WEATHER TODAY:

TODAY'S TEMP.:

JOBSITE PHONE:

SUPERINTENDENT: _____

PROJECT MANAGER: _____

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CREW ON SITE:

Name: _____

Craft:**Start Time****End
Time****Total
Hours:****DAILY ACTIVITY, COMMENTS:**

DAILY ACTIVITIES & NEXT PLANNED ACTIVITIES

MATERIAL OR SUPPLIES DELIVERED, INDICATE P.O. NUMBER IF APPLICABLE:							
ITEM			QNY	COST CODE		NOTES	
NEXT PLANNED ACTIVITIES							
NEXT PLANNED ACTIVITY NEEDS (LABOR, MATERIAL AND OR EQUIP)							
ANY DELAYS OR STANDBY TIME:							
VERBAL DISCUSSIONS, DIRECTIVES, OR INSTRUCTIONS:							
ANY SAFETY ISSUES OR VISITORS ON SITE:				EQUIPMENT			
OWNED EQUIP.			NOTES	RENTAL EQUIP.			RELEASE NUMBER
OWNED EQUIP ON	DATE	DATE		RENTAL	DATE	DATE	DELIVERY DATE
SITE	IN	OUT		EQUIP.	IN	OUT	CONDITION AT DELIV OR
Pasco Concrete, Inc			Owner or Representative:			HOURS WORKED THIS DAY:	